

## NOTICE AND AGENDA

### BROCKVILLE POLICE SERVICES BOARD

2019 02 28  
9:00 a.m.

BROCKVILLE POLICE  
BOARD ROOM

#### REGULAR AGENDA

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1. Call Meeting to Order
2. Adoption of Minutes – January 29, 2019 pg. 1, 2
3. Communication
  - Ministry of Community Safety and Correctional Services pg. 3  
- Provincial Appointment
4. New Business
5. Unfinished Business
6. Reports
  - Chief's Written Report pg. 4
  - Deputy Chief's Written Report pg. 5
  - 2018 Collection of Identifying Information pg. 6 - 17  
in Certain Circumstances Report
  - Statistical Reports pg. 18 - 20
7. Outstanding Items
8. Adjournment



**MINUTES OF THE OPEN MEETING OF THE BROCKVILLE POLICE SERVICES BOARD HELD IN THE MORNING OF JANUARY 29, 2019**

**PRESENT:** Members K. Yee (Chair), S. Jodoin (Vice-Chair), L. Journal and J. Earle  
Chief S. Fraser, Deputy Chief M. Noonan, Staff Sergeant A. Harvie, Staff Sergeant T. Fournier, Executive Assistant Tracy Caskenette

**CALL TO ORDER:**

The Chair called the Open Meeting to order at 9:24 a.m.

Chair Yee and Chief Fraser welcomed Councilors Earle and Journal to the Police Service Board. Members Earle and Journal swore to the Oath of Office and Oath of Confidentiality.

**ADOPTION OF MINUTES:**

Moved by: Member Journal

Seconded by: Member Jodoin

THAT the minutes of the Open meeting of the Brockville Police Services Board held November 22, 2018 be approved.

CARRIED

**PRESENTATION:**

Chief Fraser presented Staff Sergeant Andrew Harvie with a 20 Year Police Exemplary Service medal.

**COMMUNICATIONS:**

Ministry of Community Safety and Correctional Services - Community Safety and Well-Being Planning - On January 1, 2019, new legislative amendments to the Police Services Act, 1990, came into force which mandate municipalities to prepare and adopt Community Safety and Well-Being Plans. This plan must be completed by the Municipality prior to January, 2021.

2018 Employee Recognition Lunch - February 21, 2019 at Noon in the training room.

**NEW BUSINESS:**

Roadside Testing Equipment - Cannabis - Chief Fraser gave a brief demonstration of the Draegar 5000 roadside cannabis testing unit. The units will be deployed in the coming months once all officers have received appropriate training.

Drug Recognition Officer - Currently Brockville Police has 1 trained DRE, 2 additional officers will be DRE trained in 2019.

Province of Ontario - The Province has provided funding of approximately \$55,000 to assist the City of Brockville with the enforcement of cannabis. City Council must establish a regulatory Cannabis By-Law prior to enforcement.

**REPORTS:**

Moved by: Member Earle

Seconded by: Member Jodoin

THAT the following administration reports be received:

- Chief's Written Report
- Deputy Chief's Written Report
- Statistical Report

CARRIED

**UNFINISHED BUSINESS:**

OAPSB - Chair Yee provided information to the new members on the Ontario Association of Police Service Boards website, which includes resource material and valuable training information for Board members.

Business Plan - Member Earle asked Chief Fraser, what does the Brockville Police Service need to better service the Community and what does the Brockville Police Service need to make it a better place to work? Chief Fraser responded these items have been addressed in the current BPS 2018 - 2020 Business Plan. A community survey was used to assist in identifying the community priorities - illicit drugs, property/violent crime, youth crime and traffic issues. Employee engagement, enrichment and wellness were also addressed in the business plan. The plan focuses on continued and increased support through R2MR (Road to Mental Readiness), Chaplain program and the PEER support program.

Board Meeting Days - Member Journal discussed the possibility of changing the Board meeting to a different day and time. It was decided the February meeting would remain as previously scheduled, February 28 at 9:00 am.

**ADJOURNMENT:**

Moved by: Member Jodoin

Seconded by: Member Journal

THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 10:46 a.m.

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K. Yee (Chair)

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C. Hopkins (Secretary)