

NOTICE AND AGENDA

BROCKVILLE POLICE SERVICES BOARD

**2017 09 28
9:00 a.m.**

**BROCKVILLE POLICE
BOARD ROOM**

REGULAR AGENDA

1. Call Meeting to Order
2. Adoption of Minutes – June 29, 2017 pg. 1, 2
3. Presentation
 - Cst. Mark Heffernan and Beth Steel – Brockville Community HUB
4. Communication
 - Thank you – Cst. Boszormeny pg. 3
 - Executive Taxi & Limousine Service pg. 4
5. New Business
6. Unfinished Business
7. Reports
 - Chief's Written Report pg. 5, 6
 - Deputy Chief's Written Report pg. 7
 - Statistical Reports pg. 8, 9, 10
8. Outstanding Items
9. Adjournment



MINUTES OF THE OPEN MEETING OF THE BROCKVILLE POLICE SERVICES BOARD HELD IN THE MORNING OF JUNE 29, 2017.

PRESENT: Members K. Yee (Chair), W. Cuthbert (Vice-Chair), S. Jodoin, T. Blanchard, D. Henderson.

Police Chief S. Fraser, Deputy Chief L. MacArthur

Secretary C. Hopkins

CALL TO ORDER:

The Chair called the Open Meeting to order at 9:01 a.m.

ADOPTION OF MINUTES:

Moved by: Member Jodin

Seconded by: Member Cuthbert

THAT the minutes of the Open meeting of the Brockville Police Services Board held May 25, 2017 be approved.

CARRIED

COMMUNICATION/CORRESPONDENCE

OPP - Report received with incidences they say they have helped in City of Brockville. No indication they would ever be billing us.

NEW BUSINESS

OAPSB - King Yee went to board meeting. Make sure the board deals with things they should and not things they shouldn't. Police Act changes will happen in the fall. Suspension without pay, who sits on the Board etc .

REPORTS

Moved by: Member Henderson

Seconded by: Member Cuthbert

THAT the following administration reports be received.

- Chief's Written Report
- Deputy Chief's Written Report
- Statistical Report

CARRIED

Chief gave us the Property edit that was done by Deputy Chief Lee MacArthur.

ADJOURNMENT:

Moved by: Member Blanchard

Seconded by: Member Jodoin

THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 9:30 a.m.

K. Yee (Chair)

C. Hopkins (Secretary)

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Lee MacArthur

From: Lee MacArthur
Sent: Friday, July 07, 2017 3:36 PM
To: Mike Boszormeny
Cc: SENIOR MANAGEMENT
Subject: FW: Thank you officer

Hi Mike
Great work on your contact with Mr. Grant, thanks for your professionalism as noted by him at the accident .

Lee

From: Andrew Grant <[REDACTED]>
Subject: Thank you officer

Message Body:

Thank you to Officer Boszormeny for assisting with my vehicle collision yesterday. He had a very professional and calming demeanor in what is obviously a very stressful experience. Keep up the good work BPS!

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Executive Taxi & Limousine Service

P.O. BOX 282 - BROCKVILLE, ONTARIO K6V 5V5 - PHONE 342-5655

September 7, 2017

To: Brockville Police Services Board,

Re: Proposal for fare increase,

Executive Taxi would like to propose a increase in the meter rates as follows:

- a change in the meter start rate at \$4.25
- a change in the travel rate at \$0.20 per 100 meters
- a change in wait time at \$30.00 per hr
- senior citizens discounts of 10% for fares over \$6.00

Example: Today's rate-	1st km \$5.75	Proposed rate-	1st km \$6.25
	2nd km \$7.60		2nd km \$8.25
	3rd km \$9.45.		3rd km \$10.25

For example , a taxi fare of 3 km would increase 80 cents.

Our justifications for these requests are ; costs have risen dramatically over the past few years , due to increases in :

- fuel costs
- maintenance and repair costs
- insurance costs
- and wage increases

I trust this proposal meets with the approval of the Brockville Police Services Board.

Endre Kovacs
Executive Taxi

Endre Kovacs



INTERNAL CORRESPONDENCE

To: Chair -King Yee Jr.

From: Chief Scott Fraser

Date: September 28th, 2017

RE: Chiefs Report to Board

The following represents the events attended by Chief Fraser:

June 24 th	Island Breakfast Volunteer
June 28 th	St Mary High School Graduation – Piper
June 29 th	Board Meeting
	Meet with City HR Staff – New Hire
July 1 st	Canada Day Parade
July 3 – 14	Vacation
July 5 th	Canadian Tire Jumpstart Golf Tournament MC
July 11 th	Rotary Meeting – Golf Tournament Preparation
July 12 th	Rotary Golf Tournament MC
July 18 th	SMT – Police
July 19 th	BobFm
	Meeting with TISS OSAID President
July 20 th	Training – Inetviewer for CAD
July 27 th	OPC Graduation – cst. Lucas McArthur
July 29 th	FBI re-trainer
August 9 th	Rotary Meeting
August 11 th	SMT – Police – Budget Meeting
	Railway Tunnel – City Staff Tour
August 12 th	Rails to Trails Parade – Opening
August 14 th	Rotary Park Committee Meeting
August 16 th	BobFm
August 17 th	Chamber – Business after 5 – Train Tunnel
August 18 th	Meeting with BGH CEO
August 22 nd	Palliative Care Golf Tournament
September 6 th	Board Meeting- Budget Committee
September 7 th	UCLG Training Day – Memorial Centre
	Rotary Youth Committee Meeting
	Rotary Gala Planning Meeting
September 12 th	SMT-City Hall
September 13/14 th	Small-Mid Size Police Service Meeting
September 15 th	Rotary Gala MC
September 18 th	Community Foundation Board Meeting
	Big Brother/Sister Baseball Game
September 19 th	SMT – City Hall

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September 20th
September 22nd

LLGMHA – Board Meeting
OACP Zone Meeting
NPOMR – Runners and Cyclist Welcome
Peace Officers Memorial

September 24th

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Deputy Chief's Briefing Report

To: Police Services Board

From: Deputy Chief Lee MacArthur

Date 29 Jun 2017-28 Sept 2017

Community Based Policing/ Noteworthy Events

- Jul 01 Canada day events
- 31-05 Aug A/Chief
- Aug 11 Budget meeting
- 12 Tunnel Parade and events
- 12 Rib fest
- 21-05 Sept A/Chief
- 30 Train Tunnel meeting Luna
- 31 Connections graduation
- Sept 05 SMT Police
- 06 Budget meeting
- 13-14 Small chiefs conference

Respectively Submitted: _____



BUDGET SUMMARY
2016 vs 2017
For the Period January 1 - August 31

Brockville Police Service	2016			2017		
	BUDGET	ACTUAL	% of Budget	BUDGET	ACTUAL	% of Budget
Revenue						
Total Revenue	(1,363,766)	(1,178,671)	86.43%	(1,441,247)	(1,447,925)	100.46%
Expenses						
Human Resources	7,820,939	5,002,534		7,780,304	5,093,805	
Materials and Supplies	583,815	329,589		621,616	454,460	
Contracted Services	130,079	109,016		151,123	122,206	
Total Expenses	8,534,833	5,441,139	63.75%	8,553,043	5,670,471	66.30%
Total (Net)	7,171,067	4,262,468	59.44%	7,111,796	4,222,546	59.37%

Prepared By: Tracy Caskenette
Date: September 18, 2017
Source: City Financial System

Approved By:  _____

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HUMAN RESOURCES - TRAINING AND LOSS TIME

August, 2017

Scheduled Hours			
	Training	Stats and 'Red' Time	Vacation
August	59	694.5	2183
2017 Y-T-D	2630	5126.5	7290.25
2016 Y-T-D	2875	5330	7155.75

Unscheduled Hours - Illness / Injury							
	Uniform Sick	Civilian Sick	Uniform STD	Civilian STD	Long Term Disability	Modified Duties	WSIB
August	44	32	0	0	0	142	0
2017 Y-T-D	647	345.25	1012	111.5	0	1908.5	12
2016 Y-T-D	574.5	291	2588	499	0	1870.5	12

Unscheduled Hours - Miscellaneous			
	Maternity / Parental	Compassionate	Other
August	316	7	264
2017 Y-T-D	2234	114	2761.5
2016 Y-T-D	1710	119	859.5

Total Hours	
August	3,742
2017 Y-T-D	24,193
2016 Y-T-D	23,884

Prepared By: Tracy Caskenette
 Date: September 14, 2017
 Source: 2017 OSL Timekeeping & 2016 BPS Loss Time Report

Approved By: 



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OVERTIME ANALYSIS
2016 vs 2017
January - August

Division	2016			2017			Variance
	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	
Service Duties							
Administration	19	8	11	31	0	31	12
Support Services	211	53	158	252.25	169.75	82.5	41
Patrol Services	1430.75	1108.25	322.5	1659.5	1151	508.5	229
Investigations	345	278	67	222	177	45	-123
Community Service	6	0	6	0	0	0	-6
Court Duties							
Patrol Services	237	175	62	383	309	74	146
Court Services	120	78	42	97	40	57	-23
Total	2368.75	1700.25	668.5	2644.75	1846.75	798	276

Overtime Budget

Budget Analysis	2016			2017			Variance
	Budget	Actual	% Expended	Budget	Actual	% Expended	
Service Duties	\$264,000	\$92,809	35.2%	\$264,000	\$105,229	39.9%	\$12,420
Court Duties	40,000	13,424	33.6%	40,000	19,326	48.3%	5,902
Court Services	25,000	4,033	16.1%	25,000	2,801	11.2%	-1,232
Recovery of Expense	-15,000	-18,127	120.8%	-15,000	-4,250	28.3%	13,877
Total	\$314,000	\$92,139	29.3%	\$314,000	\$123,106	39.2%	\$30,967

Prepared by: Tracy Caskenette
 Date: September 18, 2017
 Source: OSL Timekeeping System

Approved by: _____