

**Minutes Of The Open Meeting Of The Brockville Police
Services Board Held On January 23, 2024**

PRESENT: Members K. Yee (Chair), S. Jodoin (Vice-Chair), and M. Kalivas

Chief M. Noonan, Deputy Chief A. Harvie, Staff Sergeant Boyd, Lindsay
Armstrong, City of Brockville Human Resource Manager, Graham Wight, Police
Services Advisor Inspectorate of Policing (via Teams)

T. Caskenette, Board Secretary

ABSENT: L. Journal and J. Earle

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:33 pm.

ADOPTION OF MINUTES:

Moved by: Member Jodoin

Seconded by: Member Kalivas

THAT the minutes of the Open meetings of the Brockville Police Services Board held November
28, 2023 be approved.

CARRIED

ELECTION:

The Board Secretary conducted elections for Chair and Vice-Chair for 2024.

Moved by: Member Kalivas

Seconded by: Member Jodoin

THAT King Yee Jr. be nominated as Chair for 2024.

CARRIED

There were no further nominations for Chair.

Moved by: Member Kalivas

Seconded by: Member Jodoin

THAT King Yee Jr. be elected as Chair for 2024.

CARRIED

Moved by: Member Yee

Seconded by: Member Kalivas

THAT Sonya Jodoin be nominated as Vice-Chair for 2024.

CARRIED

There were no further nominations for Vice-Chair.

Moved by: Member Kalivas

Seconded by: Member Yee

THAT Sonya Jodoin be elected as Vice-Chair for 2024.

CARRIED

NEW BUSINESS:

Graham Wight, Police Services Advisor of the Inspectorate of Policing office spoke to the Board regarding the new Community Safety and Policing Act. The Act will become effective on April 1, 2024. There will be required training for all Board members to complete prior to the first Board meeting after April 1, 2024. The Ministry will be sending more information in the next few weeks.

REPORTS:

Moved by: Member Jodoin

Seconded by: Member Kalivas

THAT the following administration reports be received:

- Chief's Report
- Deputy Chief's Report
- Festive RIDE Report
- Traffic Report – King St. W.
- Statistical Reports

CARRIED

Chair Yee has requested information regarding 'red light cameras'.

ADJOURNMENT:


Moved by: Member Jodoin

Seconded by: Member Kalivas

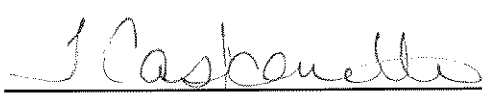
THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 2:01 p.m.



K. Yee (Chair)



T. Caskenette (Secretary)

**Minutes of The Open Meeting Of The Brockville Police
Services Board Held on March 26, 2024**

PRESENT: Members K. Yee (Chair), L. Journal and M. Kalivas

Chief M. Noonan, Deputy Chief A. Harvie, Inspector Boyd, Inspector Bennett,
Lindsay Armstrong, City of Brockville Human Resource Manager, Graham Wight,
Police Services Advisor Inspectorate of Policing

T. Caskenette, Board Secretary

ABSENT: S. Jodoin (Vice-Chair) and J. Earle

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:27 pm.

ADOPTION OF MINUTES:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the minutes of the Open meetings of the Brockville Police Services Board held January 23, 2024 be approved.

CARRIED

CORRESPONDENCE:

- OAPSB Zone 2 – Next meeting June 14th Belleville. Member Jodoin has indicated she would like to attend.
- Information and Privacy Commissioner of Ontario – Facial Recognition and Mugshot Databases: Guidance for Police in Ontario – Information purposes only.
- Commendation Report – Cst. Duffy, Khalid, Hamson, Dunnington, Mott, Dispatcher Young, Turner, Vandenanker, Seeley and IT Manager Jeff Hepburn – Team effort locating a suicidal person. The Board would like to extend their thank you as well to these members.

UNFINISHED BUSINESS:

Community Safety Police Act Summit – Chair Yee attended this summit with the Services Senior Managers. This event was well attended by police services and board members. Chair Yee reported the Act was discussed along with new regulations. Not all regulations for the new Act have been released yet. Graham Wight also provided insight into the new legislation.

Red light cameras – As requested at the last meeting, Deputy Chief Harvie supplied a report regarding red light cameras. Red light cameras are the responsibility of the municipality to install and maintain. The Board endorses use of these cameras. A letter will be sent to City officials to consider this traffic measure in next years budget.

REPORTS:

Moved by: Member Journal

Seconded by: Member Kalivas

THAT the following administration reports be received:

- Chief's Report
- Deputy Chief's Report
- Annual Missing Persons Report
- Statistical Reports

CARRIED

ADJOURNMENT:

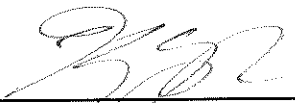
Moved by: Member Journal

Seconded by: Member Kalivas

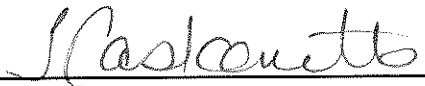
THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 2:15 p.m.



K. Yee (Chair)



T. Caskenette (Secretary)

**Minutes of the Open Meeting of the Brockville Police
Services Board Held on May 14, 2024**

PRESENT: Members K. Yee (Chair), L. Journal, M. Kalivas and S. Jodoin (Vice Chair) via Teams

Chief M. Noonan, Deputy Chief A. Harvie, Inspector D. Boyd and Inspector L. Bennett

T. Caskenette, Board Secretary

ABSENT: J. Earle

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:29 pm.

ADOPTION OF MINUTES:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the minutes of the Open meetings of the Brockville Police Services Board held March 26, 2024 be approved.

CARRIED

CORRESPONDENCE:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the correspondence received from Brian Teefy, of Strategy Corp, regarding UBER, the Board will take no action as this time and refer the petition request to City Council.

CARRIED

- Ontario Provincial Police – OPP will continue to support police services with current MOU's for policing functions while the OPP develop a new process to provide policing function agreements under the new Community Safety and Policing Act.

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the Brockville Police Services Board recommends to the OAPSB Zone 2 membership that the General By-law for Zone 2 of the Ontario Association of Police Services Boards be amended by adding a new Section 5. To Article 3 – Membership as follows:

Section 5. The Zone may appoint by a majority vote of the members present at a meeting, a Facilitator who shall support Zone activities and assist the Zone 2 Chair with his or her responsibilities. Prior to assuming their responsibilities, the Facilitator shall swear an oath or affirmation;

AND THAT this motion be forwarded to the OAPSB Zone 2 Secretary-Treasurer so that it may be circulated to the membership at least one month in advance of the OAPSB Zone 2 meeting where this motion will be considered per Article 9 of the General By-law.

CARRIED

Police Boat – Chief Noonan advised the Board the current police boat is out of service and is unrepairable. He also provided information regarding the purchase of a new boat. After discussion, the Board asked the Chief to reach out to the City Manager to determine if there are funds available for this year or if the purchase should be included with the 2025 Capital budget. Currently, Chief Noonan is corresponding with the RCMP for waterway assistance for the summer of 2024.

UNFINISHED BUSINESS:

Building Needs Assessment – RPL Architects & VG Architects has been awarded the contract the building needs assessment at a cost of \$78,660.48 (including net HST).

Red Light Violations and General Traffic Enforcement – Inspector Boyd provided a report regarding a traffic initiative.

REPORTS:

Moved by: Member Journal

Seconded by: Member Jodoin

THAT the following administration reports be received:

- Chief's Report
- Deputy Chief's Report
- 2023 Collection of Identifying Information in Certain Circumstances Report
- 2023 BPS Annual Report
- Statistical Reports

CARRIED

ADJOURNMENT:

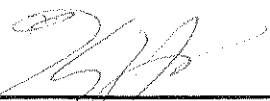
Moved by: Member Jodoin

Seconded by: Member Kalivas

THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 2:38 p.m.



K. Yee (Chair)



T. Caskenette (Secretary)

**Minutes of the Open Meeting of the Brockville Police
Services Board Held on June 25, 2024**

PRESENT: Members K. Yee (Chair), L. Journal, M. Kalivas, J. Earle and S. Jodoin (Vice Chair)

Chief M. Noonan, Inspector L. Bennett, Jen Winmill

L. White, Board Secretary

Sabrina Bedford, Media

ABSENT: Deputy Chief A. Harvie, Inspector D. Boyd

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:27 pm.

ADOPTION OF MINUTES:

Moved by: Member Journal

Seconded by: Member Earle

THAT the minutes of the Open meetings of the Brockville Police Services Board held May 14, 2024 be approved.

CARRIED

APPOINTMENTS:

THAT Lesley White be appointed as the Brockville Police Services Board as Secretary.

Moved by: Member Earle

Seconded by: Member Journal

CARRIED

THAT Tracy Caskenette be removed as the Brockville Police Services Secretary as Secretary.

Moved by: Member Jodoin

Seconded by: Member Kalivas

CARRIED

NEW BUSINESS:

Chief Noonan noted that the Ministry has allowed PSB to appoint Special Constables with the required training. The forms are currently being established. Member Jodoin asked for clarification on training which will remain in place.

THAT the Brockville Police Services Board appoint the Chair, or Designate, to designate Special Constables, as required until Board approval at the next regular Board Meeting.

Moved by: Member Kalivas
Seconded by: Member Journal

CARRIED

REPORTS:

Moved by: Member Journal
Seconded by: Member Jodoin

THAT the following administration reports be received:

- Chief's Report – discussion on the Mobile Crisis grant. Grant will be submitted.
- Deputy Chief's Report
- MTO Blitz Reports
- Statistical Reports – Chair Yee asked if there was a report for wait times at the hospital as it relates to Overtime. Inspector Bennett does keep that statistic and it will be provided at future meetings. Councillor Earle requested the cost of WSIB. Chair Yee suggested that the cost is approximately \$400,000 - \$500,000 to backfill the vacancies from WSIB.

CARRIED

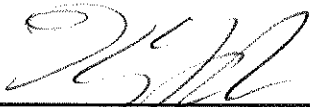
ADJOURNMENT:

Moved by: Member Kalivas
Seconded by: Member Journal

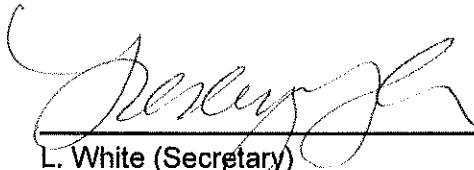
THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 2:04 p.m.



K. Yee (Chair)



L. White (Secretary)

**Minutes of the Open Meeting of the Brockville Police
Services Board Held on September 24, 2024**

PRESENT: Members K. Yee (Chair), L. Journal, M. Kalivas, J. Earle and S. Jodoin (Vice Chair)

Chief M. Noonan, Deputy Chief Harvie, Tracy Caskenette

L. White, Board Secretary

Sabrina Bedford, Media

ABSENT: Member Earle, Inspector D. Boyd, Inspector L. Bennett

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:29 pm.

ADOPTION OF MINUTES:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the minutes of the Open meetings of the Brockville Police Services Board held June 24, 2024 be approved.

CARRIED

APPOINTMENTS:

THAT Chris Pryer, Gerry Lyon and Aiden Baily as Special Constables

Moved by: Member Journal

Seconded by: Member Jodoin

CARRIED

CORRESPONDENCE:

Mandatory Thematic Training – Chair Yee urged everyone to complete the training before the next Board meeting.

Commendation – August 25, 2024 – Chief Noonan shared the words of support from Leeds County OPP Bernie Onstein

Commendation – September 10, 2024 – Chief Noonan shared the post about more Police presence in the new school area.

NEW BUSINESS:

MOU – Uniform Collective Agreement – Appendix B (Patrol Shift Schedule Agreement)

Chief Harvey shared Members would like to try a new schedule 4/4 for a 12-month trial period. President Muldoon stated that the members voted 86% in favour. Because the current schedule is in the collective agreement, this would require Board approval to amend the agreement. Management and Members will be polled next July to determine if the new schedule should remain after the trial period.

THAT the MOU – Uniform Collective Agreement – Appendix B (Patrol Shift Schedule Agreement) be approved as presented

Moved by: Member Jodoin

Seconded by: Member Kalivas

CARRIED

MOU – Long-term Occasional Officers

THAT THE MOU – Long-term Occasional Officers be approved as presented.

Moved by: Member Journal

Seconded by: Member Jodoin

CARRIED

2025 Budget Committee

The Board agreed that all members would belong to the Budget Committee. Tuesday, October 15th at 1:30 pm for 1 hour.

REPORTS:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the following administration reports be received:

- **Chief's Report**
 - The Chief noted that the Facility Needs report from the Consultant should be arriving soon.
- **Deputy Chief's Report**
- **Intelligence LED Policing Operation**
 - Intelligence LED Policing Operation - Deputy Harvie explained the operation. Praise was given to Platoon Sergeant Ruigrok for the development of this initiative and Detective Constable Lafontaine who guided the team. Member Journal asked how the Board could support this initiative. Chief Noonan noted that support is needed from the Board though the budget. Member Journal asked if there was anything to offer for "soft support". Chief Noonan noted that

any verbal or written support from the Board is very helpful. Chair Yee asked President Muldoon if the Officers do know how much the Board is supportive.

Moved by: Member Journal

Seconded by: Member Jodoin

That the Board appreciates the initiatives of the Constables and Sergeants and we support their efforts.

CARRIED

The Chief mentioned that all Board Members are welcome to drop by the station to chat with the Officers. There would be opportunities for ride-a-longs as well.

- **Final – Downtown Presence and Traffic Initiative**

- Deputy Chief mentioned that Inspector Boyd has implemented this initiative. The Community has been very supportive. It is challenging to have such initiatives because of all the calls. There was no overtime incurred. The Officers are scheduled for this BEAT alone so they are not pulled away when. Credit to the Officers and Inspector Boyd.

- **Statistical Reports**

- i. Overtime Analysis

Chief Noonan mentioned some of increased time due to eclipse day and a home invasion. Also covering for Parental Leaves

- ii. Budget Summary

The WSIB recovery will no longer shown on the budget summary. The projected variance is a \$17,636 surplus.

- iii. Training and Loss Time

Training of three Special Constables for three weeks included in the report.

ADJOURNMENT:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 2:13 p.m.



K. Yee (Chair)



L. White (Secretary)

**Minutes of the Committee Meeting of the Brockville Police
Services Board Held on October 22, 2024**

PRESENT: S. Jodoin (Chair), L. Journal, M. Kalivas, J. Earle

Chief M. Noonan, Inspector D. Boyd and Inspector L. Bennett, Officer April
Muldoon,
T. Caskenette L. White, Board Secretary

Media: Ron Zajac

ABSENT: Members K. Yee (Chair), Deputy Chief A. Harvie

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:31 pm

Moved by Member Kalivas

Seconded by Member Journal

That the minutes of the Open meeting of the Brockville Police services September 24, 2024 be
approved.

CARRIED

The Chief reviewed the correspondence included in the agenda.

Moved by Member Journal

Seconded by Member Kalivas

That the Board approve \$350 towards the Association Christmas party.

CARRIED

The Chief reviewed the reports included in the agenda.

Moved by Member Journal

Seconded by Member Kalivas

THAT the following administration reports be received:

Chief's Report

Deputy Chief's Report

Statistical Reports


CARRIED

THAT the regular meeting of the Brockville Police Services Board be adjourned.

The Chair terminated the meeting at 2:00 p.m.



K. Yee (Chair)



L. White (Secretary)

**Minutes of the Committee Meeting of the Brockville Police
Services Board Held on November 19, 2024**

PRESENT: K. Yee (Chair), L. Journal, M. Kalivas, J. Earle (arrived t 1:35) Chief M. Noonan,
Chief A. Harvie

L. White, Board Secretary, Inspector L. Bennett, J. Winmill

ABSENT: Inspector D. Boyd.

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:30 pm

Moved by Member Kalivas

Seconded by Member Journal

That the minutes of the Regular meeting of the Brockville Police services October 22, 2024 be approved.

CARRIED

The Chair noted the receipt of the correspondence from the Association regarding negotiations for the new collective agreement and invited the Board to attend meetings in the new year.

New Business:

Moved by Member Journal

Seconded by Member Kalivas

That the Board approve the 2025 Police Services budget at an increase of 5.86% and this be forwarded to the City of Brockville.

CARRIED

The Board reviewed the document sent from Inspectorate of Policing regarding data collection with Municipal Police Board. Submissions to be made by January 8. The Board plans to meet to discuss their response. Lesley will coordinate meeting.

The Chief announced that the boat has been acquired and should be arriving to the station soon.

The Chair is participating with the interview process for the replacement of the Executive Assistant to the Chief of Police.

The Chair is attending the OPSB Labour Conference next week.


The Chief reviewed the reports included in the agenda.

Moved by Member Journal
Seconded by Member Kalivas
THAT the following administration reports be received:

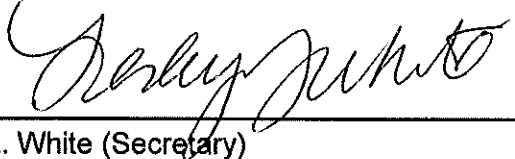
- Crime Statistics – October 2024
- Training and Loss time – October 2024
- Overtime Analysis – October 2024
- Budget Summary – October 2024

CARRIED

Meeting adjourned at 2:13 pm.



K. Yee (Chair)



L. White (Secretary)