



NOTICE AND AGENDA
BROCKVILLE POLICE SERVICES BOARD

2024 10 22
1:30 pm

BROCKVILLE POLICE
BOARDROOM

REGULAR AGENDA

1. Call Meeting to Order
2. Adoption of Minutes
 - September 24, 2024 Page 1-3
3. Appointments
4. Correspondence
 - Letter from Graham McGregor, Associate Minister of Auto Theft and Bail Reform Page 4
 - E-mail from Jacqueline Masse – Friendly Officer Encounter Page 5
 - Request from Brockville Police Association for contribution to annual Christmas party Page 6
5. New Business
6. Unfinished outstanding items
7. Reports
 - Chief's Report Page 7
 - Deputy Chief's Report Page 8
 - Statistical Reports Pages 9 - 12
8. Adjournment

**Minutes of the Open Meeting of the Brockville Police
Services Board Held on September 24, 2024**

PRESENT: Members K. Yee (Chair), L. Journal, M. Kalivas, J. Earle and S. Jodoin (Vice Chair)

Chief M. Noonan, Deputy Chief Harvie, Tracy Caskenette

L. White, Board Secretary

Sabrina Bedford, Media

ABSENT: Member Earle, Inspector D. Boyd, Inspector L. Bennett

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:29 pm.

ADOPTION OF MINUTES:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the minutes of the Open meetings of the Brockville Police Services Board held June 24, 2024 be approved.

CARRIED

APPOINTMENTS:

THAT Chris Pryer, Gerry Lyon and Aiden Baily as Special Constables

Moved by: Member Journal

Seconded by: Member Jodoin

CARRIED

CORRESPONDENCE:

Mandatory Thematic Training – Chair Yee urged everyone to complete the training before the next Board meeting.

Commendation – August 25, 2024 – Chief Noonan shared the words of support from Leeds County OPP Bernie Onstein

Commendation – September 10, 2024 – Chief Noonan shared the post about more Police presence in the new school area.

NEW BUSINESS:

MOU – Uniform Collective Agreement – Appendix B (Patrol Shift Schedule Agreement)

Chief Harvey shared Members would like to try a new schedule 4/4 for a 12-month trial period. President Muldoon stated that the members voted 86% in favour. Because the current schedule is in the collective agreement, this would require Board approval to amend the agreement. Management and Members will be polled next July to determine if the new schedule should remain after the trial period.

THAT the MOU – Uniform Collective Agreement – Appendix B (Patrol Shift Schedule Agreement) be approved as presented

Moved by: Member Jodoin

Seconded by: Member Kalivas

CARRIED

MOU – Long-term Occasional Officers

THAT THE MOU – Long-term Occasional Officers be approved as presented.

Moved by: Member Journal

Seconded by: Member Jodoin

CARRIED

2025 Budget Committee

The Board agreed that all members would belong to the Budget Committee. Tuesday, October 15th at 1:30 pm for 1 hour.

REPORTS:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the following administration reports be received:

- **Chief's Report**
 - The Chief noted that the Facility Needs report from the Consultant should be arriving soon.
- **Deputy Chief's Report**
- **Intelligence LED Policing Operation**
 - Intelligence LED Policing Operation - Deputy Harvie explained the operation. Praise was given to Platoon Sergeant Ruigrok for the development of this initiative and Detective Constable Lafontaine who guided the team. Member Journal asked how the Board could support this initiative. Chief Noonan noted that support is needed from the Board though the budget. Member Journal asked if there was anything to offer for "soft support". Chief Noonan noted that

any verbal or written support from the Board is very helpful. Chair Yee asked President Muldoon if the Officers do know how much the Board is supportive.

Moved by: Member Journal

Seconded by: Member Jodoin

That the Board appreciates the initiatives of the Constables and Sergeants and we support their efforts.

CARRIED

The Chief mentioned that all Board Members are welcome to drop by the station to chat with the Officers. There would be opportunities for ride-a-longs as well.

- **Final – Downtown Presence and Traffic Initiative**

- Deputy Chief mentioned that Inspector Boyd has implemented this initiative. The Community has been very supportive. It is challenging to have such initiatives because of all the calls. There was no overtime incurred. The Officers are scheduled for this BEAT alone so they are not pulled away when. Credit to the Officers and Inspector Boyd.

- **Statistical Reports**

- i. Overtime Analysis

Chief Noonan mentioned some of increased time due to eclipse day and a home invasion. Also covering for Parental Leaves

- ii. Budget Summary

The WSIB recovery will no longer shown on the budget summary. The projected variance is a \$17,636 surplus.

- iii. Training and Loss Time

Training of three Special Constables for three weeks included in the report.

ADJOURNMENT:

Moved by: Member Kalivas

Seconded by: Member Journal

THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 2:13 p.m.

Ministry of the Solicitor General

Office of the Associate Minister of Auto
Theft and Bail Reform

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Toronto ON M7A 1Y6
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Toll Free: 1 866 517-0571
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132-2024-3435
By mail

October 2, 2024

King Yee
Chair
Brockville Police Service Board
2269 Parkedale Avenue
Brockville ON K6V 3G9

Dear Chair Yee:

My name is Graham McGregor, and I am writing to share some exciting news with you. I have recently been appointed as the Associate Minister of Auto Theft and Bail Reform. After serving as Parliamentary Assistant to the Solicitor General earlier this year, I am honoured to take on this new role in strengthening public safety across Ontario.

The rise in auto theft and violent carjackings has become a significant concern, threatening the safety and security of our communities. Our government is committed to tackling these crimes head-on. Equally important is our focus on bail reform—ensuring that violent and repeat offenders remain behind bars and face the full consequences of their actions.

As I take on this new role, I want to express my gratitude and thanks for your service and dedication to public safety. I look forward to collaborating with you to address these pressing issues. It is an honour to serve as a bridge and advocate for our first responders, ensuring that their voices are heard, and their needs addressed.

If we have not yet had the opportunity to meet, I hope to do so soon. Please stay in touch through Manvir Hundal at manvir.hundal@ontario.ca. I am eager to hear your insights and discuss how we can work together to enhance public safety.

Thank you once again for your dedication and service.

Sincerely,

A handwritten signature in black ink, appearing to read "Graham McGregor".

Graham McGregor
Associate Minister of Auto Theft and Bail Reform

From: [Andrew Harvie](#)
To: [Lesley White](#)
Cc: [Mark Noonan](#)
Subject: FW: Friendly Officer Encounter (for the board?)
Date: Wednesday, October 9, 2024 9:02:48 AM

Hi Patti,

As discussed, could you please help me find out who was working Saturday morning and would have stopped to speak to a very cute 5 year old boy?

On Saturday morning my husband and my son went to Home Depot. While there my son noticed a police vehicle driving through the parking lot. He waved and to his absolute delight the officer stopped and spoke to him for a good 5 minutes. I just want to thank that officer for being so kind to Alex. He loves the police and that quick interaction made his day. He was very excited to come home and tell me all about it and has been talking about it nonstop. It was a real classy move! I know how busy you guys are and how hard you work. This officer didn't have to stop to speak to Alex. Heck, Alex would have been thrilled with a wave! But the fact that he did stop meant the world to my son. Just another reason why BPS is the best!

So please thank him for me! I look forward to meeting him in person!

Jacqui

Jacqueline Masse
Assistant Crown Attorney
United Counties of Leeds & Grenville

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September 30th 2024

Attn: King Yee JR and members of the Police Services Board

The Brockville Police Association is once again going to be hosting the 2024 Annual Christmas Party. As always, we extend the invitation to the members of the Police Services Board to attend the party to meet new and previous members and our children.

We are currently working on selecting a date and location and we will provide that information to you when it is available.

The Association purchases gifts for each child as well as provides a meal to the children and their families that attend the party. In previous years the Board has graciously contributed \$350 toward this event and we are accepting of any amount that the Board can contribute.

We appreciate your continued support of the Brockville Police Association, and to our children. We thank you in advance and wish everyone a safe and happy fall and holiday season.

Sincerely,

A handwritten signature in black ink that reads "A Muldoon". The signature is fluid and cursive.

April Muldoon

Brockville Police Association President



INTERNAL CORRESPONDENCE

To: Chair King Yee
Brockville Police Services Board

From: Chief Mark Noonan

Date: Oct 9th, 2024

Sep 10th Budget Meeting
Sep 11th Sgts/Senior Staff Meeting
Sep 15th Charity Ball Tournament
Sep 18th City SMT
Sep 20th and 23rd Vacation
Sep 24th Anti Violence Coalition Committee Meeting
Sep 25th City SMT
Sep 27th Memorial Bike and Run Event Courthouse Green
Oct 1st-2nd Small/Mids Chiefs Meeting Kingston
Oct 3rd Budget Meeting
Oct 7th Meeting 3rd Party Client re CR expansion
Oct 9th City SMT

Continuing Initiatives:

Facilities Needs Analysis Project Management

Next Gen 911 Project Management/ Implementation

Budget Analysis

Respectfully submitted,

A handwritten signature in black ink, appearing to be "M. Noonan".

Mark Noonan
Chief



INTERNAL CORRESPONDENCE

To: Chair King Yee Jr. Chair
Brockville Police Services Board

From: Deputy Chief Andrew Harvie

Date: September 18, 2024 – October 10, 2024

RE: Deputy Chief's Report to Brockville Police Services Board

Sep 19 – Promotional Process

Sep 20 – Carbine Training

Sep 23 – Special Constable prep

Sep 24 – PSB meeting

Sep 25 – Special Constable Exam administered

Sep 25 – Job Fair

Sep 26 – OACP HR committee

Sep 27 – vacation

Sep 30 – PSA hearing/resignation of Cst. Jeff Rean

Oct 1/2 – Small to mid-sized Police Services meeting Kingston

Oct 3 – Budget meeting

Oct 7 – RMS corrections

Oct 8 – Promotional Process

Oct 9 – Thematic training

Oct 10 – RMS correction

Ongoing initiatives – Recruiting

Respectfully submitted,

Andrew Harvie



CRIME STATISTICAL REPORT *
2023 vs 2024

Comparisons	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Year-to-Date		+ / - Variance
	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	
Calls for Service -- Total	4,038	3,812	4,830	4,746					8,868	8,558	-310
Crimes of Violence*											
Assaults	61	79	81	71					142	150	8
Criminal Harassment	44	18	23	20					67	38	-29
Homicide/Attempt/Manslaughter	0	0	0	0					0	0	0
Sexual Offences	13	18	15	17					28	35	7
Robbery	0	3	5	1					5	4	-1
Utter Threats	36	28	39	32					75	60	-15
Crimes of Property*											
Break and Enter	14	9	17	23					31	32	1
Frauds	59	46	35	43					94	89	-5
Mischief	43	45	58	44					101	89	-12
Thefts	119	101	117	115					236	216	-20
Other Crimes*											
Bail Violations	81	22	69	64					150	86	-64
Breach of Probation	25	27	21	44					46	71	25
Counterfeit Money	1	1	0	1					1	2	1
Drug Offences	17	8	10	18					27	26	-1
Disturb the Peace	50	17	47	44					97	61	-36
Impaired Driving	5	11	7	9					12	20	8
Liquor Licence Act	14	14	23	27					37	41	4
Non-Criminal Incidents*											
Alarms	67	94	76	107					143	201	58
Domestic Disputes	38	50	50	63					88	113	25
Mental Health Act	124	131	154	141					278	272	-6
Motor Vehicle Collisions	127	126	132	129					259	255	-4
Noise Complaints	47	70	62	62					109	132	23
Prisoner Escorts - In Town	44	68	61	93					105	161	56
Prisoner Escorts - Out of Town	4	5	5	5					9	10	1



**2024 Budget Summary
September**

Brockville Police Service	Budget	GL Actual as of September 30	% of Budget Used	Projected Variance	% Projected Variance
Police Service - Operations					
Revenue	(2,826,772)	(1,636,567)	57.9%	(322,000)	
Expenses					
Human Resources	10,628,902	7,409,213	69.7%	422,000	
Materials and Supplies	701,990	341,674	48.7%	-	
Contracted Services	962,934	738,007	76.6%	(100,000)	
Total Police Service - Operations	9,467,054	6,852,327	72.4%	0	0.0%
Court Service - Operations					
Revenue	(540,078)	-	0.0%	20,381	
Expenses					
Human Resources	903,657	698,045	77.2%	-	
Materials and Supplies	7,320	2,770	37.8%	-	
Contracted Services	3,000	612	20.4%	-	
Total Court Services - Operations	373,899	701,427	187.6%	20,381	5.5%
Total - Operations	9,840,953	7,553,754	76.8%	20,381	0.2%
Capital Maintenance	111,630	16,129	14.4%	-	-
Capital Equipment	49,370	52,115	105.6%	(2,745)	-
Total	10,001,953	7,621,998	76.2%	17,636	0.18%

Prepared By: Tracy Caskenette
Date: October 3, 2024
Source: City Financial System

Approved By:



HUMAN RESOURCES - TRAINING AND LOSS TIME
September, 2024

Scheduled Hours			
	Training	Stats and 'Red' Time	Vacation
September	585	928	625
2024 Y-T-D	6197	6672.5	6968.25
2023 Y-T-D	4362	5778.75	7662.75

Unscheduled Hours - Illness / Injury							
	Uniform Sick	Civilian Sick	Uniform STD	Civilian STD	Long Term Disability	Modified Duties	WSIB
September	60	12	0	0	0	137	0
2024 Y-T-D	488	255.5	199	0	0	541	0
2023 Y-T-D	553	279	1788	176	0	862	32

Other Hours - Miscellaneous			
	Maternity / Parental	Compassionate	Other
September	168	15	168
2024 Y-T-D	3272	172	1676
2023 Y-T-D	336	76	2268

Total Hours	
September	2,698
2024 Y-T-D	26,441
2023 Y-T-D	24,174

Prepared By: Tracy Caskenette
 Date: October 9, 2024
 Source: 2024 OSL Timekeeping & 2023 BPS Loss Time Report

Approved By: 



**OVERTIME ANALYSIS
2023 vs 2024
September**

Division	2023			2024			Variance
	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Hours Worked
Service Duties							
Administration	20	2	18	0	0	0	-20
Support Services	420.5	351.5	69	318	161	157	-103
Patrol Services	2821.5	1942.5	879	3301.5	2811.5	490	480
Investigations	606	507	99	778	646	132	172
Community Service	0	0	0	0	0	0	0
Court Duties							
Patrol Services	105	83	22	53	53	0	-52
Court Services	21	0	21	83	16	67	62
Total	3994	2886	1108	4533.5	3687.5	846	540

Overtime Budget

Budget Analysis	2023			2024			Variance
	Budget	Actual	% Expended	Budget	Actual	% Expended	
Service Duties	\$244,000	\$193,780	79.4%	\$224,000	\$290,224	129.6%	\$96,444
Court Duties	30,000	7,035	23.5%	30,000	3,959	13.2%	-3,076
Court Services	10,000	0	0.0%	10,000	3,798	38.0%	3,798
Recovery of Expense	-15,000	-36,830	245.5%	-25,000	-36,507	146.0%	323
Total	\$269,000	\$163,985	61.0%	\$239,000	\$261,474	109.4%	\$97,489

Prepared by: Tracy Caskenette
Date: October 3, 2024
Source: OSL Timekeeping System

Approved by: