



NOTICE AND AGENDA
BROCKVILLE POLICE SERVICES BOARD

2025 02 25
1:30 pm

BROCKVILLE POLICE
BOARDROOM

REGULAR AGENDA

1. Call Meeting to Order
2. Adoption of Minutes
 - January 28, 2025 Page 1-3
3. Appointments
4. Correspondence
5. New Business
6. Unfinished outstanding items
7. Reports
 - Chief's Report Page 4
 - Deputy Chief's Report Page 5
 - Statistical Reports Pages 6-9
8. Adjournment

**Minutes of the Committee Meeting of the Brockville Police
Services Board Held on January 28, 2025**

PRESENT: K. Yee (Chair), M. Kalivas, S. Jodoin, Chief M. Noonan, Chief A. Harvie
L. White, Board Secretary, Inspector L. Bennett, April Muldoon, Darryl Board,
Tracy Caskenette, Michelle Merpaw

ABSENT: L. Journal, J. Earle

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:26 pm

Moved by Member Kalivas

Seconded by Member Journal

That the minutes of the Regular meeting of the Brockville Police services November 19th, 2024
be approved.

CARRIED

Elections

Moved by Member Kalivas

Seconded by Member Joidon

Nominations

That Chair Yee remain as Chair of the BPS Board for 2025.

CARRIED

Moved by Member Kalivas

Seconded by Chair Yee

Nominations

That Sonya Jodoin remain as Vice- Chair of the BPS Board for 2025.

CARRIED

Moved by Member Jodoin

Seconded by Member Kalivas

- Motion: 'THAT the Brockville Police Services Board appoints the following members effective January 1, 2025, pursuant to s.85 of the *Community Safety and Policing Act, 2019*:

Mark Noonan	Jacob Mott
Andrew Harvie	April Muldoon
Darryl Boyd	Patti Murphy
Laurie Bennett	Steve Rogers
Alan Albanese	Eric Ruigrok
Nicholas Bigley	Mike Serson
Ian Branco	Micheal Topping
Chad Brayton-Kelly	Damian Willis
Cameron Brown	Jeff Wiwchar
Mark Chicoine	Cameron Young
Graham Coe	
Justin Cullen	
Allie Dedekker	
Kevin Despres	
Travis Duffy	
Clayton Dunnington	
Dustin Gamble	
Jamie Garvin	
Mike Grant	
Dan Hall	
Breshawn Hamson	
Tyler Harrison	
Trent Howlett	
Tosha Kelly	
Luke Kenney	
Zaid Khalid	
Patrick Killeen	
Paul Klassen	
Garrett Knapp	
Mihajlo Knezevic	
Dustin Lafontaine	
Chase Mason	
Lucas McArthur	
Ross McCullough	
Dustin McInroy	

Moved by Member Journal
Seconded by Member Kalivas
THAT the following administration reports be received:

Chief's Report – January 2024
Deputy Chair – January 2024
2024 Annual – Missing Persons Act 2018 – 2024
Statistical Report – January 2024
Collection of Identifying Information in Certain Circumstances (CIICC) – 2024

Meeting adjourned at 1:45 pm.

R. Zajac joined the meeting.

K. Yee (Chair)

L. White (Secretary)



INTERNAL CORRESPONDENCE

To: Chair King Yee
Brockville Police Services Board

From: Chief Mark Noonan

Date: Feb 14th, 2025

Jan 18 th	King Charles Medal Presentations Parliament Hill
Jan 22 nd	City SMT
Jan 23 rd	All Chiefs Meeting Border Security
Jan 27 th	Vacation
Jan 28 th	Police Services Board Meeting
Jan 29 th	City SMT
Jan 30 th	City Meeting WSIB
Feb 4 th	Vacation
Feb 5 th	City SMT
Feb 11 th	Collective Agreement Negotiations Prep
Feb 12 th	City SMT

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark Noonan".

Mark Noonan
Chief



INTERNAL CORRESPONDENCE

To: Chair King Yee Jr.
Brockville Police Services Board

From: Deputy Chief Andrew Harvie

Date: January 20, 2025 - February 14, 2025

RE: Deputy Chief's Report to the Brockville Police Services Board

Jan 20 – Board Diversity Plan

Jan 21 – First Aid Training Plan

Jan 22 – Policies and Rotary Meeting

Jan 23 – Briefing on Federal/Provincial Border Efforts and SMT

Jan 24 – Languages in Motion Implementation (Insp. Boyd)

Jan 28 – PSB Meeting

Jan 30 – Briefing on Federal/Provincial Border Efforts

Feb 3 – Women in Policing Planning Meeting with Insp. Bennett

Feb 4 – BWC Redaction Services and Rotary Committee Meeting

Feb 5 – Rotary Meeting

Feb 6 – Community Outreach and Court Security Policy Update (Sarah Polite)

Feb 7 – C-Platoon Meeting

Feb 10 – Uniform Contract Review

Feb 11 – Civilian Contract Review and Rotary Committee Meeting

Feb 12 – RMS

Feb 13 – Police Conduct Webinar

Feb 14 – HR

Ongoing Initiatives: Recruiting and Policies

Respectfully submitted,

Andrew Harvie

Andrew Harvie



CRIME STATISTICAL REPORT *
2023 vs 2024

Comparisons	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		Year-to-Date		+ / - Variance
	2023	2024	2023	2024	2023	2024	2023	2024	2023	2024	
Calls for Service -- Total	4,038	3,811	4,830	4,747	4,915	5,228	4,245	4,725	18,028	18,511	483
Crimes of Violence*											
Assaults	61	78	81	76	73	89	69	49	284	292	8
Criminal Harassment	44	18	23	23	32	37	19	31	118	109	-9
Homicide/Attempt/Manslaughter	0	0	0	0	0	0	0	0	0	0	0
Sexual Offences	13	19	15	22	12	8	9	13	49	62	13
Robbery	0	3	5	1	6	8	2	2	13	14	1
Utter Threats	36	28	39	34	34	34	25	39	134	135	1
Crimes of Property*											
Break and Enter	14	9	17	23	16	16	15	21	62	69	7
Frauds	59	47	35	48	58	61	46	47	198	203	5
Mischief	43	45	58	49	42	46	60	44	203	184	-19
Thefts	119	101	117	120	172	166	141	123	549	510	-39
Other Crimes*											
Bail Violations	81	55	69	66	71	57	64	51	285	229	-56
Breach of Probation	25	26	21	46	35	37	21	22	102	131	29
Counterfeit Money	1	1	0	1	1	0	3	0	5	2	-3
Drug Offences	17	8	10	18	11	6	13	7	51	39	-12
Disturb the Peace	50	17	47	45	52	49	40	27	189	138	-51
Impaired Driving	5	11	7	9	8	5	6	9	26	34	8
Liquor Licence Act	14	14	23	27	27	22	13	22	77	85	8
Non-Criminal Incidents*											
Alarms	67	94	76	107	87	85	83	98	313	384	71
Domestic Disputes	38	51	50	64	86	60	71	65	245	240	-5
Mental Health Act	124	131	154	142	135	129	126	111	539	513	-26
Motor Vehicle Collisions	127	125	132	120	122	110	130	104	511	459	-52
Noise Complaints	47	70	62	62	64	63	62	56	235	251	16
Prisoner Escorts - In Town	44	68	61	93	56	92	60	72	221	325	104
Prisoner Escorts - Out of Town	4	5	5	5	1	8	3	7	13	25	12



**OVERTIME ANALYSIS
2024 vs 2025
January**

Division	2024			2025			Variance
	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Hours Worked
Service Duties							
Administration	0	0	0	0	0	0	0
Support Services	10.5	6	4.5	20.5	3.5	17	10
Patrol Services	223.5	180.5	43	155	143	12	-69
Investigations	101	95	6	19	19	0	-82
Community Service	0	0	0	0	0	0	0
Court Duties							
Patrol Services	18	18	0	24	18	6	6
Court Services	9	0	9	7	0	7	-2
Total	362	300	63	225.50	183.5	42.00	-137

Overtime Budget

Budget Analysis	2024			2025			Variance
	Budget	Actual	% Expended	Budget	Actual	% Expended	
Service Duties	\$224,000	\$20,941	9.3%	\$227,000	\$10,926	4.8%	-\$10,015
Court Duties	30,000	884	2.9%	30,000	1,360	4.5%	476
Court Services	10,000	0	0.0%	6,600	0	0.0%	0
Recovery of Expense	-25,000	0	0.0%	-25,000	0	0.0%	0
Total	\$239,000	\$21,825	9.1%	\$238,600	\$12,286	5.1%	-\$9,539

Prepared by: Michelle Merpaw
Date: February 3, 2025
Source: OSL Timekeeping System

Approved by:



**2025 Budget Summary
January**

Brockville Police Service	Budget	GL Actual as of January 31	% of Budget Used	Projected Variance	% Projected Variance
Police Service - Operations					
Revenue	(2,240,909)	(121,920)	5.4%		
Expenses					
Human Resources	10,910,181	789,578	7.2%		
Materials and Supplies	928,223	6,830	0.7%		
Contracted Services	413,066	8,165	2.0%		
Total Police Service - Operations	10,010,561	682,653	6.8%	0	0.0%
Court Service - Operations					
Revenue	(560,459)	-	0.0%		
Expenses					
Human Resources	990,018	59,287	6.0%		
Materials and Supplies	8,980	13	0.1%		
Contracted Services	3,000	-	0.0%		
Total Court Services - Operations	441,539	59,300	13.4%	-	0.0%
Total - Operations	10,452,100	741,953	7.1%	-	0.0%
Capital Maintenance	136,325	0	0.0%		-
Capital Equipment	0	0	#DIV/0!		-
Total	10,588,425	741,953	7.0%	-	0.00%

Prepared By: Jennifer Winmill
Date: 11.02.2025
Source: City Financial System

Approved By:



HUMAN RESOURCES - TRAINING AND LOSS TIME
January, 2025

Scheduled Hours			
	Training	Stats and 'Red' Time	Vacation
January	796	761	666
2025 Y-T-D	796	761	666
2024 Y-T-D	680	632.5	401.75

Unscheduled Hours - Illness / Injury								
	Uniform Sick	Civilian Sick	Uniform STD	Civilian STD	Long Term Disability	Modified Duties	WSIB	
January	117	55	67	0	0	24	0	
2025 Y-T-D	117	55	67	0	0	24	0	
2024 Y-T-D	92	40	48	0	0	0	0	

Other Hours - Miscellaneous			
	Maternity / Parental	Bereavement	Other
January	0	36	0
2025 Y-T-D	0	36	0
2024 Y-T-D	352	73	184

Total Hours	
January	2,522
2025 Y-T-D	2,522
2024 Y-T-D	2,503

Prepared By: Michelle Merpaw
 Date: February 5, 2025
 Source: 2025 OSL Timekeeping & 2024 BPS Loss Time Report

Approved By: 