



Brockville Police Service

Full-Time Special Constable

The Brockville Police Service is currently seeking applications for Full-Time Special Constables, to compliment front line patrol duties. The Brockville Police serve the community of Brockville, Ontario, population of approximately 23,215.

The Brockville Police Service offers competitive total compensation packages including a pension plan (OMERS).

To be considered for this position the applicant must:

- Be a Canadian citizen or a permanent resident of Canada;
- Be at least 18 years of age;
- Be physically and mentally able to perform the duties of the position, having regard to their own safety and the safety of members of the public;
- Be of good character and successfully pass a security clearance background investigation, having no criminal convictions for which a pardon has not been granted;
- Be willing to successfully complete:
 - i. the training prescribed by the Minister, including techniques to de-escalate conflict situations and any other matters prescribed by the Minister, unless the person has been exempted from some or all of this training in accordance with the regulations made by the Minister,
 - ii. the training approved by the Minister with respect to human rights and systemic racism, and
 - iii. the training approved by the Minister that promotes recognition of and respect for,
 - a) the diverse, multiracial and multicultural character of Ontario society, and
 - b) the rights and cultures of First Nation, Inuit and Métis Peoples;
- The person has a secondary school diploma, its equivalent or higher;
- Possesses a valid Ontario Drivers Licence;
- Be able to recognize priorities, multitask and work within deadlines;
- Satisfies any additional educational criteria required, by the regulations, to be appointed for the purposes specified under clause (7) (c); and
- Satisfies any additional prescribed criteria Community Safety and Policing Act 2019, c. 1, Sched. 1, s. 92 (1).

RESPONSIBILITIES

- Understand and execute emergency procedures, including fire evacuation, medical response, high risk movement and care of prisoners, including persons who are emotionally disturbed or have a mental illness.
- Understanding and complying with the Brockville Police Service Court Security Plan
- Ensure that all personal property, such as belts, ties, shoelaces or any article with which a prisoner could do harm is removed and stored securely prior to the prisoner being placed in a cell.

- Assessing security risks and providing appropriate security measures; controlling and handcuffing prisoners who become violent.
- Ensure a supervisor is apprised of all instances in which a prisoner is classified as high risk.
- Transport required evidence, exhibits and property to court; ensuring continuity.
- Searching and securing prisoners prior to transport and supervising them prior to and during court appearances.
- Transport prisoners to and from lock-up facilities and elsewhere in the Province of Ontario as required by the judicial process.
- Apply appropriate use of force techniques as required.
- Care and control of prisoners and persons apprehended under the Mental Health Act, seeking care at the medical facility.
- Preparation of crown brief documents.
- Assist officers in general patrol.
- Participation in community events.
- Fingerprinting and Identification of charged persons prior to conditional release.
- Prepare and conduct WASH court procedures.
- Assist in foot patrol (BEAT) and Bike Patrol.
- Any other duties as assigned by the Chief or designate.

Experience working within police, corrections or court environments, and with Records Managements systems will be considered an asset.

Successful candidates will be subjected to a comprehensive background check.

Interested candidates are encouraged to submit their resume and cover letter to the following address on or before 12:00 PM EST, January 31, 2025.

Human Resources
Brockville Police Service
2269 Parkedale Avenue
Brockville, ON
K6V 3G9

Or email to: hr@brockvillepolice.com

We would like to thank you for your interest in the Brockville Police Service and only those candidates selected for an interview will be contacted.