



NOTICE AND AGENDA
BROCKVILLE POLICE SERVICES BOARD

2021 06 28
1:30 pm

BROCKVILLE POLICE
BOARDROOM

REGULAR AGENDA

1. Call Meeting to Order
2. Adoption of Minutes
 - May 24, 2022 Pg. 1 – 2
3. Correspondence
 - Commendation – Det Cst Garvin and Det Cst Francis Pg. 3
4. New Business
5. Unfinished Business / Outstanding Items
 - Speed / Noise Complaints - Update
 - COVID19 - Update
6. Reports
 - Chief's Report Pg. 4
 - Deputy Chief's Written Report Pg. 5
 - 2021 Annual Report
 - Statistical Reports Pg. 6 - 10
7. Adjournment

**MINUTES OF THE OPEN MEETING OF THE BROCKVILLE POLICE
SERVICES BOARD HELD ON MAY 24, 2022**

PRESENT: Members K. Yee (Chair), S. Jodoin (Vice-Chair), L. Journal and J. Earle

Deputy Chief A. Harvie

T. Caskenette, Board Secretary

ABSENT: T. Blanchard

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:30 p.m..

Chair Yee welcomed everyone back to the first in person meeting in over 2 years due to COVID.

ADOPTION OF MINUTES:

Moved by: Member Jodoin

Seconded by: Member Journal

THAT the minutes of the Open meeting of the Brockville Police Services Board held April 26, 2022 be approved.

CARRIED

UNFINISHED BUSINESS:

Speed / Noise Complaints – Deputy Chief Harvie has been in touch with Phil Wood and Matt Locke regarding traffic calming issues in the downtown core. The City is planning to purchase on street traffic posts and speed limit signs to discourage speeding. Member Journal requested Highway Traffic Act ticket statistics comparison, 2021 vs 2022. Statistics to be presented at June's Board meeting.

COVID Update – The Service is still experiencing member illness due to COVID. Overtime is required to backfill for patrol member illness.

REPORTS:

Moved by: Member Earle

Seconded by: Member Journal

THAT the following administration reports be received:

- Chief's Report
- Deputy Chief's Written Report
- Statistical Reports

CARRIED

ADJOURNMENT:

Moved by: Member Jodoin

Seconded by: Member Journal

THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 1:55 p.m.

K. Yee (Chair)

T. Caskenette (Secretary)

From: Shaw, Jennifer (OPP)
Sent: May 26, 2022 10:45 AM
To: Tom Fournier
Subject: Thanks for Assistance

Good Morning Tom,

I just wanted to pass along our thanks to Brockville Police Service, and in particular the assistance we received from both DC Greg Francis and Jamie Garvin. They were professional in their dealings with members of the public and actively assisted in the search of both properties. The search subsequently led to the arrest of one male party for the offence of Possession of Child Pornography. It was nice to see our agencies working together and achieving a successful outcome.

Thanks again for the assistance. Both officers should be commended for their professionalism and hard work, it was greatly appreciated!

Take care,
Jen



Detective Sergeant Jennifer Shaw #9206
Child Sexual Exploitation Unit
Ontario Provincial Police



INTERNAL CORRESPONDENCE

To: King Yee Jr. Chair
Brockville Police Services Board

From: Chief Mark Noonan

Date: Jun 22nd, 2022

May 16th -27th Vacation

May 30th Meeting City and Counties officials re: Encampments

Jun 1st Meeting City and Counties officials re: Encampments

Jun 3rd Rotary golf tournament

Jun 7th Meeting RNJ Youth Services re MOU

Jun 8th City Senior Mgt Meeting
Meeting Canadian Forces re Emergency Planning exercise
Eastern Ont Chiefs Meeting

Jun 13th Meeting Library Board re Security

Jun 15th Bruce Wylie talk show

Jun 16th Anti Violence Coalition Committee

Jun 17th OAPSB District Meeting Napanee

Respectfully submitted,

Mark Noonan
Chief



INTERNAL CORRESPONDENCE

To: Chair King Yee Jr. Chair
Brockville Police Services Board

From: Deputy Chief Andrew Harvie

Date: May 18 – June 22, 2022

RE: Deputy Chief's Report to Brockville Police Services Board

May 18 – CARFAX for Police

May 20 – Planning encampments (ongoing meetings throughout the month)

May 24 – Board Meeting

May 25 – Rotary meeting

May 25 – CARFAX for Police Training

May 26 – Riding the River event (BGH fundraiser)

May 26 – OPSB meeting

May 26 – Equity, Diversity and Inclusion Training

May 31 – SMT meeting

June 13, 14,15 - OACP conference

June 17 – Internal Interviews

June 20 – Retention by-laws

June 22 – Rotary and City SMT

On-going Initiatives:

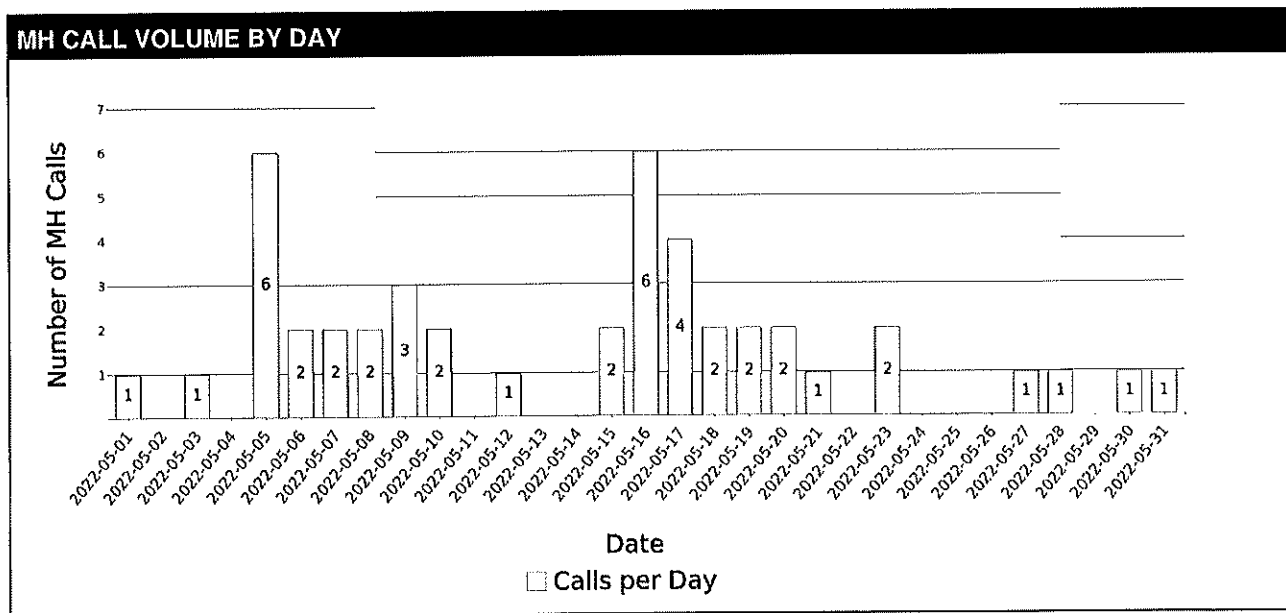
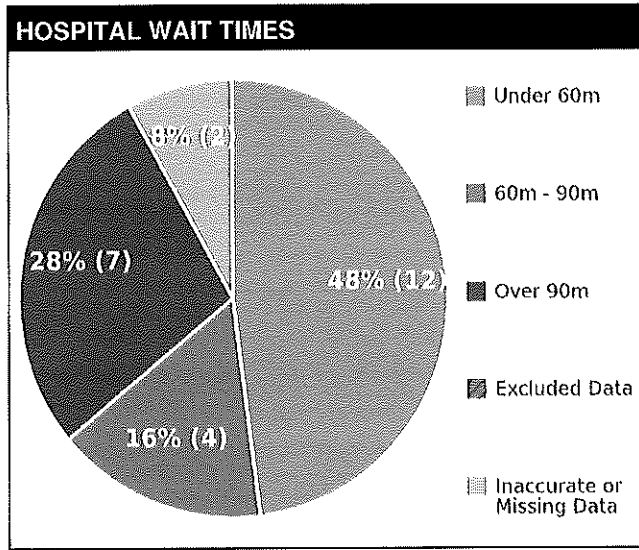
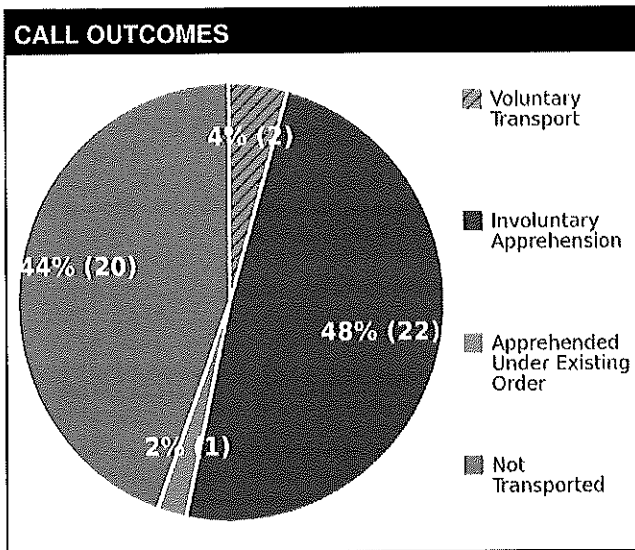
- CEW/BWC
- Internal process for CIB/Intel position

Respectfully submitted,

Andrew Harvie

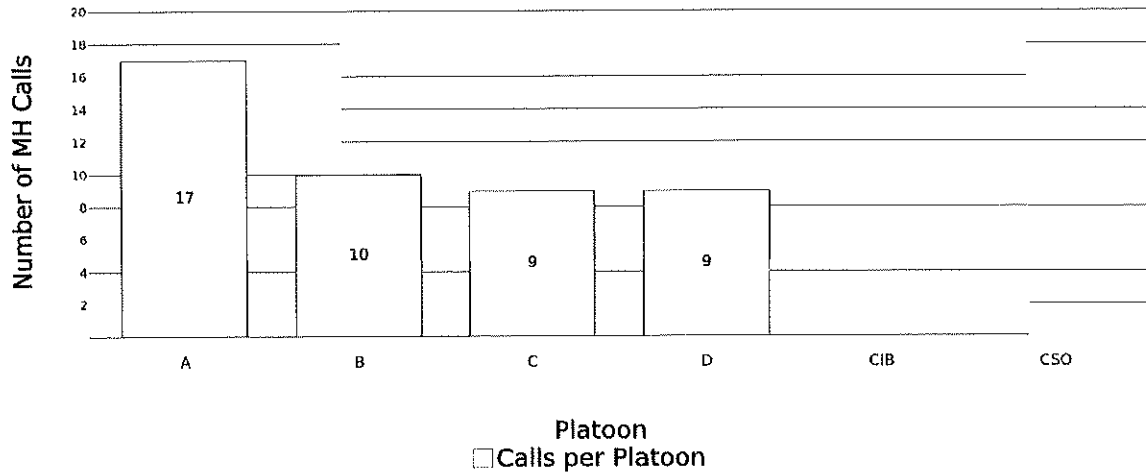


SUMMARY STATISTICS		
INDIVIDUALS 38	MH CALL VOLUME 45 Calls	WAIT TIME AVERAGE 1h 20m
Contact Frequency	Highest Volume	Longest Wait Times
Chronic Presentations 6 individuals Repeat Presentations 8 individuals New Presentations 24 individuals	MON 2022-05-16 (6 Calls) THU 2022-05-05 (6 Calls) TUE 2022-05-17 (4 Calls) MON 2022-05-09 (3 Calls) MON 2022-05-23 (2 Calls)	3h 23m BR22004038 3h 05m BR22004193 2h 48m BR22004933 2h 39m BR22004022 2h 37m BR22004394

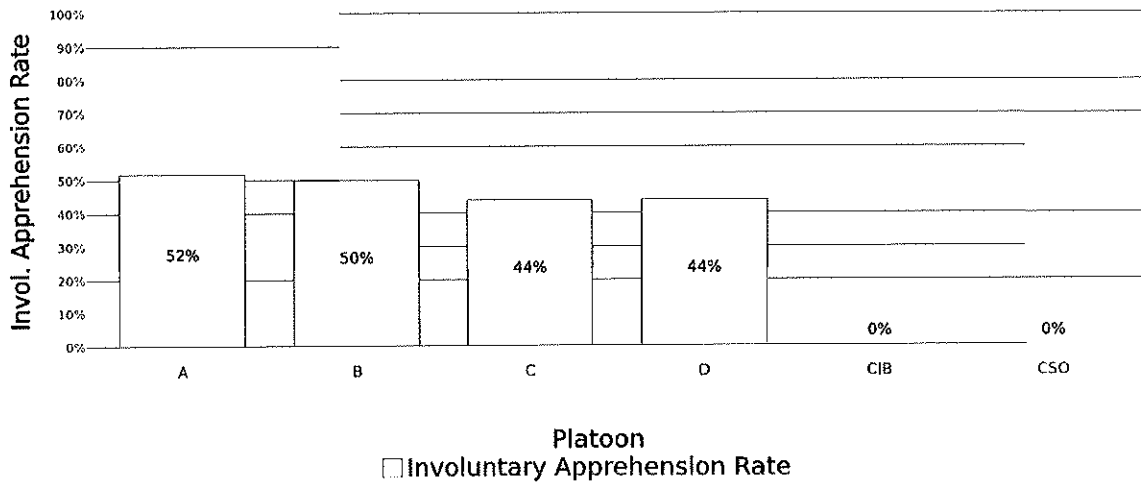




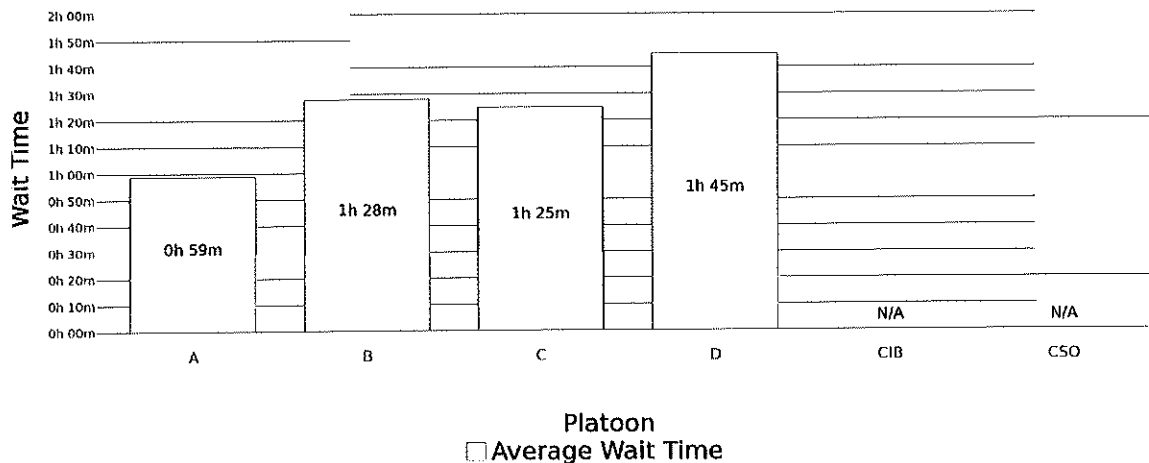
MH CALL VOLUME BY PLATOON



INVOLUNTARY APPREHENSION RATE BY PLATOON



HOSPITAL WAIT TIMES BY PLATOON



Note: Excludes 2 records with inaccurate or missing wait time data



BUDGET SUMMARY
2021 vs 2022
 For the Period January - May

Brockville Police Service	2021			2022		
	BUDGET	ACTUAL	% of Budget	BUDGET	ACTUAL	% of Budget
Revenue						
Total Revenue	(2,204,394)	(781,293)	35.44%	(2,467,550)	(805,217)	32.63%
Expenses						
Human Resources	9,444,242	3,737,458		9,979,614	3,926,817	
Materials and Supplies	571,173	184,517		592,090	156,353	
Contracted Services	471,390	174,732		509,594	239,963	
Total Expenses	10,486,805	4,096,707	39.07%	11,081,298	4,323,133	39.01%
Total (Net)	8,282,411	3,315,414	40.03%	8,613,748	3,517,916	40.84%

Prepared By: Tracy Caskenette
 Date: June 20, 2022
 Source: City Financial System

Approved By: _____



OVERTIME ANALYSIS
2021 vs 2022
January - May

Division	2021			2022			Variance
	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Hours Worked
Service Duties							
Administration	13	7	6	25	3	22	12
Support Services	139.5	89	50.5	72	28.5	43.5	-68
Patrol Services	1054	767	287	1944.75	1310.75	634	891
Investigations	260	186	74	144	82	62	-116
Community Service	0	0	0	0	0	0	0
Court Duties							
Patrol Services	57	47	10	59	33	26	2
Court Services	25	14	11	7	0	7	-18
Total	1548.5	1110	438.5	2251.75	1457.25	794.5	703

Overtime Budget

Budget Analysis	2021			2022			Variance
	Budget	Actual	% Expended	Budget	Actual	% Expended	
Service Duties	\$244,000	\$67,518	27.7%	\$244,000	\$106,979	43.8%	\$39,461
Court Duties	30,000	3,328	11.1%	30,000	2,531	8.4%	-797
Court Services	10,000	535	5.4%	10,000	147	1.5%	-388
Recovery of Expense	-15,000	-1,650	11.0%	-15,000	-27,494	183.3%	-25,844
Total	\$269,000	\$69,731	25.9%	\$269,000	\$82,163	30.5%	\$12,432

Prepared by: Tracy Caskenette

Date: June 17, 2022

Source: OSL Timekeeping System

Approved by: _____



HUMAN RESOURCES - TRAINING AND LOSS TIME

May, 2022

Scheduled Hours			
	Training	Stats and 'Red' Time	Vacation
May	879	698	581
2022 Y-T-D	3111	3124.5	2446.5
2021 Y-T-D	1317	2862.5	1644.5

Unscheduled Hours - Illness / Injury							
	Uniform Sick	Civilian Sick	Uniform STD	Civilian STD	Long Term Disability	Modified Duties	WSIB
May	92	31	162	83.5	0	135.5	1310
2022 Y-T-D	396	181	1888	330.5	0	237	6638
2021 Y-T-D	237.5	77.5	296	580	0	420	5992

Other Hours - Miscellaneous			
	Maternity / Parental	Compassionate	Other
May	176	0	236
2022 Y-T-D	856	84	1214
2021 Y-T-D	944	79	1569.5

Total Hours	
May	4,384
2022 Y-T-D	20,507
2021 Y-T-D	16,020

Prepared By: Tracy Caskenette

Date: June 20, 2022

Source: 2022 OSL Timekeeping & 2021 BPS Loss Time Report

Approved By: _____