



**NOTICE AND AGENDA**  
**BROCKVILLE POLICE SERVICES BOARD**

**2024 01 23**  
**1:30 pm**

**BROCKVILLE POLICE**  
**BOARDROOM**

**REGULAR AGENDA**

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1. Call Meeting to Order
2. Adoption of Minutes
  - November 28, 2023 Pg. 1 - 2
3. Board Election
4. Correspondence
5. New Business
6. Unfinished Business / Outstanding Items
7. Reports
  - Chief's Report Pg. 3
  - Deputy Chief's Report Pg. 4
  - Festive RIDE Report Pg. 5 - 6
  - Traffic Report – King St. W. Pg. 7 - 8
  - Statistical Reports Pg. 9 - 11
8. Adjournment

**Minutes of the Open Meeting of the Brockville Police  
Services Board Held on November 28, 2023**

**PRESENT:** Members K. Yee (Chair), S. Jodoin (Vice-Chair), L. Journal J. Earle and M. Kalivas

Chief M. Noonan, S/Sgt D. Boyd, S/Sgt. L. Bennett and Finance Clerk J. Winmill

T. Caskenette, Board Secretary

**CALL TO ORDER:**

The Chair called the Open Meeting to order at 1:28 pm.

**ADOPTION OF MINUTES:**

Moved by: Member Journal

Seconded by: Member Earle

THAT the minutes of the Open meeting of the Brockville Police Services Board held October 31, 2023 be approved.

CARRIED

**NEW BUSINESS:**

Thank you to Member Earle for providing airfare for a member to attend Cst O'Brien's funeral in BC.

SIU Investigation – A decision was received from the SIU clearing of Cst Z. Khalid of his actions during an arrest earlier this year.

**UNFINISHED BUSINESS:**

Chief Noonan presented the 2024 Budget to the Board.

Moved by: Member Jodoin

Seconded by: Member Earle

THAT the Brockville Police Service Board approve the 2024 Operational Budget \$9,841,699, the 2024 Capital Maintenance Budget \$111,630 and the Capital Equipment Budget \$49,370.

CARRIED

OAPSB Zone 2 Meeting – November 24, 2023 – Attended by Chair Yee and Vice-Chair Jodoin. The following topics were covered – Board training, new Police Services Act, and potential new membership rates for 2025.

**REPORTS:**

Moved by: Member Journal

Seconded by: Member Kalivas

THAT the following administration reports be received:

- Chief's Report
- Deputy Chief's Written Report
- Traffic Report
- Statistical Reports

CARRIED

**ADJOURNMENT:**

Moved by: Member Journal

Seconded by: Member Jodoin

THAT the Open Meeting of the Brockville Police Services Board be adjourned.

CARRIED

The Chair terminated the Open Meeting at 2:04 p.m.

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K. Yee (Chair)

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T. Caskenette (Secretary)



## INTERNAL CORRESPONDENCE

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To: Chair King Yee Jr. Chair  
Brockville Police Services Board

From: Chief Mark Noonan

Date: Jan 17<sup>th</sup>, 2024

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Nov 22 <sup>nd</sup>	City SMT
Nov 23 <sup>rd</sup>	CEO Meeting OACP
Nov 24 <sup>th</sup>	OAPSB Meeting Kemptville
Nov 28 <sup>th</sup>	BPS Board Meeting? Budget Presentation City Council
Nov 29 <sup>th</sup>	City SMT
Dec 1 <sup>st</sup>	Anti Violence Coalition Meeting
Dec 5 <sup>th</sup>	OPTIC Annual General Meeting Toronto
Dec 6 <sup>th</sup>	Recruit graduation Aylmer
Dec 7 <sup>th</sup>	City Staff Appreciation Lunch
Dec 12 <sup>th</sup>	OACP Zone Meeting Gananoque City Council
Dec 18 <sup>th</sup> – Jan 2 <sup>nd</sup>	Vacation
Jan 8 <sup>th</sup> – 10 <sup>th</sup>	Vacation
Jan 11 <sup>th</sup>	City Council
Jan 16 <sup>th</sup>	Bench and Bar Meeting Senior Staff Courts

Initiatives:

Assessment of new Police Act / Regulations

Respectfully submitted,

Mark Noonan  
Chief



## INTERNAL CORRESPONDENCE

**To:** Chair King Yee Jr. Chair  
Brockville Police Services Board

**From:** Deputy Chief Andrew Harvie

**Date:** Nov 22, 2023 – Jan 18, 2024

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RE: Deputy Chief's Report to Brockville Police Services Board

Nov 22 – Training Officer Job Description

Nov 23 – OACP CSPA Summit

Nov 24 – Assist staff with complaint

Nov 25 – Christmas Parade

Nov 27 – RMS

Nov 28 – station duties and travel to GTA

Nov 29/30 – Active Killer/Terrorism conference

Dec 1 – MedicAlert Training and IC for downtown incident

Dec 4 – Negotiations

Dec 12 – OACP Zone 2

Dec 13 – Cram a Cruiser

Dec 14 – IC CDSA warrant (conducted by OPP TRU)

Dec 16 – RIDE program with MADD

Dec 17 – Barricaded Person (ERT)

Dec 18 – SMT

Jan 3 – Rotary

Jan 4-5 – Constable Selection

Jan 11 – SMT

Jan 15/17/18 – Constable selection fitness testing and LFI interview

Ongoing initiatives – Project LifeSaver and CAMSAFE

Respectfully submitted,

Andrew Harvie





## INTERNAL CORRESPONDENCE

To: Chief Mark Noonan

From: Staff Sergeant Darryl Boyd

Date: 2024/01/12

RE:

### **Festive R.I.D.E. 2023**

This year, our Platoons were encouraged to focus on initiating R.I.D.E. (Reduce Impaired Driving Everywhere) Programs during the Holiday Season. The Festive R.I.D.E. Campaign is an annual provincial police enforcement and education initiative aimed at taking alcohol/drug-impaired drivers off our roads during the holiday season. This campaign is promoted by the Ontario Association of Chiefs of Police, to all Police Services encouraging everyone to take part.

The Brockville Police Service did take part again this year, when able. The following are the results that were received;

Date	Approx. Number of Vehicles Checked	Roadside Tests Administered	3 Day Licence Suspensions	Drivers Charged with Impaired, Over 80mg or Refusal	Traffic Charges or Warnings
December 1	15	2			
December 7	100	1	1		8
December 8	200	5			3
December 12	100			(Pursuit)	
December 14	20				
December 15	100	2			
December 16	150	4		1	
December 19	130	1		1	5
December 24	15	3			1
December 28	100				1
January 1	30	1		1	
Other				1	
Totals	960	19	1	4	18

\*Other is for Impaired charges during the holiday season that were laid when RIDE was not scheduled.

This year, calls for service for our officers are the highest in our history. I would like to acknowledge the officers dedicating their time to taking part in this campaign and achieving successful results. In comparison to last year's campaign, we saw an

increase in R.I.D.E. programs performed including more vehicle stops and driver's screened. Officers were successful in removing four drivers from the road who were a safety risk and operating their vehicles illegally. These drivers being removed from our community's streets is a great contribution towards the goal of community safety. A few things that should be mentioned is that while officers were performing R.I.D.E., at times they were pre-empted from those duties to perform other significant tasks.

- December 1<sup>st</sup> – Shooting incident in downtown Brockville.
- December 12<sup>th</sup> – Driver failed to stop at the R.I.D.E. check stop and fled. This initiated an investigation which led to other criminal charges of Dangerous operation, flight from police and obstruct police.
- December 16<sup>th</sup> – Driver stopped at the R.I.D.E. check stop and fled as officers approached the vehicle. Investigation led police in locating the driver and effecting an arrest. This resulted in charges of impaired driving, flight from police, resisting arrest and assault police officer.

We also had engagement with community partners, as MADD attended with Deputy Chief Harvie and officers to perform R.I.D.E. on December 16<sup>th</sup>. The goal here was to work in conjunction with community partners to educate the public together. Performing R.I.D.E. is very important as it shows the community that we are enforcing these important laws and promoting safety. The visibility of these initiatives is an important deterrent and reminder for everyone to stay safe and not drive under the influence of alcohol or drugs.

Staff Sergeant Darryl Boyd



## My Custom Report

Location: BPS  
 Address: King St W  
 Speed Limit: From schedule 50 km/h

Report Period: 2023-11-11 to 2023-12-23  
 Total Vehicle Count: 97062

Date/Time	Total Vehicle	Posted Speed (km/h)	Average Speed (km/h)	Max Speed (km/h)
2023-11-11	1811	H 50	51	102
2023-11-12	1667	H 50	51	79
2023-11-13	2062	H 50	51	94
2023-11-14	2237	H 50	50	81
2023-11-15	2258	H 50	50	74
2023-11-16	2461	H 50	50	89
2023-11-17	H 2815	H 50	49	83
2023-11-18	1750	H 50	51	86
2023-11-19	1878	H 50	H 52	87
2023-11-20	2527	H 50	50	76
2023-11-21	2522	H 50	50	86
2023-11-22	2415	H 50	50	79
2023-11-23	2523	H 50	51	79
2023-11-24	2503	H 50	50	77
2023-11-25	1991	H 50	51	81
2023-11-26	1778	H 50	51	95
2023-11-27	2408	H 50	50	79
2023-11-28	2451	H 50	51	H 123
2023-11-29	2519	H 50	49	78
2023-11-30	2641	H 50	51	78
2023-12-01	2585	H 50	50	76
2023-12-02	1987	H 50	50	81
2023-12-03	1528	H 50	51	76
2023-12-04	2264	H 50	49	91
2023-12-05	2499	H 50	49	82
2023-12-06	2515	H 50	50	85
2023-12-07	2499	H 50	49	75
2023-12-08	2475	H 50	50	75
2023-12-09	2054	H 50	51	82



2023-12-10	1701	H 50	51	74
2023-12-11	2372	H 50	50	93
2023-12-12	2553	H 50	51	82
2023-12-13	2503	H 50	50	80
2023-12-14	2593	H 50	50	77
2023-12-15	2642	H 50	50	78
2023-12-16	2186	H 50	50	89
2023-12-17	1780	H 50	51	88
2023-12-18	2416	H 50	50	83
2023-12-19	2536	H 50	50	90
2023-12-20	2658	H 50	50	78
2023-12-21	2669	H 50	51	100
2023-12-22	2708	H 50	51	106
2023-12-23	122	H 50	51	86
Summary	SUM: 97062		AVG: 50 km/h	

H - highest value in the column, **H** is highest H value in report

\*\* "n/a" - means the sign did not collect any data at the time stipulated in the report. "n/a" values are NOT included in calculations.



**2023 Budget Summary**  
January - December

<b>Brockville Police Service</b>	<b>Budget</b>	<b>Actual as of December 31</b>	<b>% of Budget Used</b>	<b>Projected Variance</b>	<b>% Projected Variance</b>
<b>Police Service - Operations</b>					
Revenue	(2,248,850)	(1,995,795)	88.7%	(230,000)	
Expenses					
Human Resources	9,798,800	9,467,721	96.6%	234,300	
Materials and Supplies	600,822	601,925	100.2%	-	
Contracted Services	710,382	693,661	97.6%		
<b>Total Police Service - Operations</b>	<b>8,861,154</b>	<b>8,767,512</b>	<b>98.9%</b>	<b>4,300</b>	<b>0.0%</b>
<b>Court Service - Operations</b>					
Revenue	(509,349)	(538,278)	105.7%	28,929	
Expenses					
Human Resources	862,695	875,064	101.4%	(12,369)	
Materials and Supplies	5,280	2,834	53.7%		
Contracted Services	1,500	3,120	208.0%	1,500	
<b>Total Court Services - Operations</b>	<b>360,126</b>	<b>342,740</b>	<b>95.2%</b>	<b>18,060</b>	<b>5.0%</b>
<b>Total - Operations</b>	<b>9,221,280</b>	<b>9,110,252</b>	<b>98.8%</b>	<b>22,360</b>	<b>0.2%</b>
<b>Capital Maintenance</b>	<b>71,725</b>	<b>172,292</b>	<b>240.2%</b>	<b>(100,567)</b>	<b>-</b>
<b>Capital Equipment</b>	<b>182,872</b>	<b>182,872</b>	<b>100.0%</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>9,475,877</b>	<b>9,465,416</b>	<b>99.9%</b>	<b>(78,207)</b>	<b>-0.83%</b>

Prepared By: Tracy Caskenette  
Date: January 18, 2024  
Source: City Financial System

Approved By: \_\_\_\_\_



**OVERTIME ANALYSIS**  
**2022 vs 2023**  
**January - December**

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Division	2022			2023			Variance
	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Hours Worked
<b>Service Duties</b>							
Administration	63	12	51	20	2	18	-43
Support Services	199.5	97	102.5	522	398	124	323
Patrol Services	4037.75	2913.75	1124	4002.5	2876	1126.5	-35
Investigations	383	250	133	938	796	142	555
Community Service	0	0	0	0	0	0	0
<b>Court Duties</b>							
Patrol Services	129	89	40	150	128	22	21
Court Services	19	0	19	30	2	28	11
<b>Total</b>	<b>4831.25</b>	<b>3361.75</b>	<b>1469.5</b>	<b>5662.5</b>	<b>4202</b>	<b>1460.5</b>	<b>831</b>

**Overtime Budget**

Budget Analysis	2022			2023			Variance
	Budget	Actual	% Expended	Budget	Actual	% Expended	
Service Duties	\$244,000	\$245,713	100.7%	\$244,000	\$287,896	118.0%	\$42,183
Court Duties	30,000	6,801	22.7%	30,000	10,775	35.9%	3,974
Court Services	10,000	2,783	27.8%	10,000	165	1.7%	-2,618
Recovery of Expense	-15,000	-51,344	342.3%	-15,000	-43,980	293.2%	7,364
<b>Total</b>	<b>\$269,000</b>	<b>\$203,953</b>	<b>75.8%</b>	<b>\$269,000</b>	<b>\$254,856</b>	<b>94.7%</b>	<b>\$50,903</b>

Prepared by: Tracy Caskenette  
 Date: January 11, 2024  
 Source: OSL Timekeeping System

Approved by: \_\_\_\_\_



## HUMAN RESOURCES - TRAINING AND LOSS TIME

December, 2023

Scheduled Hours			
	Training	Stats and 'Red' Time	Vacation
December	366	1147	1173
2023 Y-T-D	5996	8218.75	10015.75
2022 Y-T-D	7225	8373.5	10719.5

Unscheduled Hours - Illness / Injury							
	Uniform Sick	Civilian Sick	Uniform STD	Civilian STD	Long Term Disability	Modified Duties	WSIB
December	70	73	0	0	0	0	1504
2023 Y-T-D	687	409	2420	470	0	862	16824
2022 Y-T-D	969	455.75	2384	622.5	0	817.1	15562

Other Hours - Miscellaneous			
	Maternity / Parental	Compassionate	Other
December	168	0	168
2023 Y-T-D	792	76	2904
2022 Y-T-D	1452	216	3620

Total Hours	
December	4,669
2023 Y-T-D	49,675
2022 Y-T-D	52,416

Prepared By: Tracy Caskenette

Date: January 11, 2024

Source: 2023 OSL Timekeeping & 2022 BPS Loss Time Report

Approved By: \_\_\_\_\_