



NOTICE AND AGENDA
BROCKVILLE POLICE SERVICES BOARD

2025 05 26
1:30 pm

BROCKVILLE POLICE
BOARDROOM

REGULAR AGENDA

1. Call Meeting to Order
2. Adoption of Minutes
 - March 24, 2026 Pg. 1 - 2
3. Correspondence
4. New Business
5. Unfinished Business / Outstanding Items
 - Facilities Property Zoning and Official Plan Application
 - Board Policies approval
6. Reports
 - Chief's Report Provided verbally at meeting
 - Deputy Chief's Report Pg. 3 - 4
 - Statistical Reports Pg. 5 – 7
7. Adjournment

**Minutes of the Open Meeting of the Brockville Police
Services Board Held on March 24, 2026**

PRESENT: Chief M. Noonan, Deputy Chief A. Harvie, K. Yee (Chair), M. Kalivas, S. Jodoin, L. Journal, J. Earle (arrived at 1:40), Sgt. April Muldoon, Inspector L. Bennett, Acting Inspector J. Garvin, Jen Winmill, Michelle Merpaw, John Lawless - Recorder and Times Reporter

ABSENT: Inspector Darryl Boyd

CALL TO ORDER:

The Chair called the Open Meeting to order at 1:28 pm.

Moved by Member Kalivas
Seconded by Member Jodoin

That the minutes of January 27, 2025 Police Services Board meeting be approved.

CARRIED

Elections

Moved by Member Kalivas
Seconded by Member Journal
Nominations

That Sonya Jodoin remain as Vice- Chair of the BPS Board for 2026.

CARRIED

Moved by Member Journal
Seconded by Member Kalivas
Nominations

That Chair Yee remain as Chair of the BPS Board for 2026.

CARRIED

CORRESPONDENCE:

None

APPOINTMENTS:

None

NEW BUSINESS:

Chief Noonan distributed draft copies of the Policy document prepared by the Consultant for review by the board. To be discussed at the next meeting.

UNFINISHED BUSINESS/OUTSTANDING ITEMS:

REPORTS:

Sgt. Muldoon addressed the new Rubicon reporting system that was soft launched recently.

Moved by Member Journal
Seconded by Member Kalivas

That the Chief's Report, Deputy Chief's report and Statistical Reports be received.

CARRIED

The April meeting will be cancelled as the Chief and Deputy Chief are away.

Meeting adjourned at 1:55 pm

K. Yee (Chair)

L. White (Secretary)



INTERNAL CORRESPONDENCE

To: Chair King Yee Jr.
Brockville Police Services Board

From: Deputy Chief Andrew Harvie

Date: March 14 – May 16, 2026

RE: Deputy Chief's Report to the Brockville Police Services Board

March 16 – Job Evaluation Committee Meeting

March 17 – Chamber of Commerce – Mayor Wren

March 18 – Your TV interview – Cam Safe

March 23 – Assist OPP

March 25 – Teams – Your Radicalization (RCMP Presentation)

March 26 – Teams AI Accountability Presentation

March 26 – Niche/RMS meeting

March 30 – Section 14 prep with OPP

March 31 – Job Evaluation meeting

April 2 – SMT meeting

April 7 – KPF intro to new Chief Adam MacIntosh

April 8 – Meet with City Staff re: Potential new build

April 9 – grant reporting

April 13 – Strategic Plan Development with Queen's

April 14 – Use of Force

April 15 – Rotary Meeting

April 16 – Crown meeting

April 20 – Rotary Committee Meeting

April 22 – Rotary Meeting

April 23 – Use of Force Day 2

April 24 – YMCA Senior Games

April 27/28 – OACP meeting

April 29 – City SMT

May 1 – Smile Cookie Community Event at Tim Horton's with Insp. Boyd, Cst. Dedekker and Sgt. Muldoon

May 5 – Responded with staff to Swatting call at TISS (Active Killer Threat)

May 7 – Day off/Homicide and Meeting with KPF

May 11 – Special Constable Process

May 15 – IOP notices Sec. 19 request

Respectfully submitted,

Andrew Harvie

Andrew Harvie



2026 Budget Summary
April

Brockville Police Service	Budget	Anticipated GL as of April 30	% of Budget Used	Projected Variance	% Projected Variance
Police Service - Operations					
Revenue	(2,462,281)	(903,361)	36.7%		
Expenses					
Human Resources	11,643,266	3,745,460	32.2%		
Materials and Supplies	761,771	189,456	24.9%		
Contracted Services	893,257	359,624	40.3%		
Total Police Service - Operations	10,836,013	3,391,179	31.3%	0	0.0%
Court Service - Operations					
Revenue	(567,673)	-	0.0%		
Expenses					
Human Resources	981,036	262,119	26.7%		
Materials and Supplies	14,980	2,645	17.7%		
Contracted Services	3,000	132	4.4%		
Total Court Services - Operations	431,343	264,896	61.4%	-	0.0%
Total - Operations	11,267,356	3,656,075	32.4%	-	0.0%
Capital Maintenance	201,550	28,079	13.9%		-
Capital Equipment	367,280	248,048	67.5%		-
Total	11,836,186	3,932,202	33.2%	-	0.00%

Prepared By: Jennifer Winmill
Date: 8-May-26
Source: City Financial System

Approved By:



**OVERTIME ANALYSIS
2025 vs 2026
April**

Division	2025			2026			Variance
	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Overtime Hours Worked	Overtime Hours Paid Out	Banked Overtime Hours	Total Hours Worked
Service Duties							
Administration	29	5	24	13.75	10.75	3	-15
Support Services	113.5	3.5	110	177	78.5	98.5	64
Patrol Services	1260.5	933.5	327	1674	1292.5	381.5	414
Investigations	270	219	51	150	115	35	-120
Community Service	22	0	22	18	0	18	-4
Court Duties							
Patrol Services	53	32	21	67	59	8	14
Court Services	40	16	24	85	39	46	45
Total	1,788.00	1,209.00	579.00	2,184.75	1,594.75	590.00	396.75

Overtime Budget

Budget Analysis	2025			2026			Variance
	Budget	Actual	% Expended	Budget	Actual	% Expended	
Service Duties	\$227,000	\$95,356	42.0%	\$227,000	\$110,332	48.6%	\$14,976
Court Duties	30,000	2,494	8.3%	30,000	5,173	17.2%	2,679
Court Services	6,600	1,471	22.3%	6,600	3,404	51.6%	1,933
Recovery of Expense	-25,000	-17,362	69.4%	-25,000	0	0.0%	17,362
Total	\$238,600	\$81,959	34.3%	\$238,600	\$118,909	49.8%	\$36,950

Prepared by: Michelle Merpaw
Date: May 14, 2026
Source: OSL Timekeeping System

Approved by:



HUMAN RESOURCES - TRAINING AND LOSS TIME

April, 2026

Scheduled Hours			
	Training	Stats and 'Red' Time	Vacation
April	1218	886	341
2026 Y-T-D	3087	3431	2152
2025 Y-T-D	3590	3389	2391

Unscheduled Hours - Illness / Injury							
	Uniform Sick	Civilian Sick	Uniform STD	Civilian STD	Long Term Disability	Modified Duties	WSIB
April	120	72	224	0	0	129	24
2026 Y-T-D	370	149	1276	0	0	159	54
2025 Y-T-D	418	179	145	0	0	136	0

Other Hours - Miscellaneous			
	Maternity / Parental	Bereavement	Other
April	0	20	0
2026 Y-T-D	0	116	54
2025 Y-T-D	0	67	101

Total Hours	
April	3,033
2026 Y-T-D	10,848
2025 Y-T-D	10,415

Prepared By: Michelle Merpaw
 Date: May 14, 2026
 Source: 2026 OSL Timekeeping & 2025 BPS Loss Time Report

Approved By: